



**ISLA VISTA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

Pegeen Soutar *Board Chair* **Kim DuFore** *Vice Chair*
Julia Barbosa *Director* **Mia Rahman** *Director*
Ash Valenti *Director* **Kimberly Kiefer** *General Manager*

**Regular Board Meeting
5:30pm, August 12, 2021**

Per Governor Newsom's Executive Order

This Meeting will be by

Video Conference due to the COVID-19 Pandemic

You can go to www.ivparks.org to click on the meeting link on our website.

Meeting ID: 894 4363 3191

Passcode: 187226

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

1. CALL TO ORDER

2. ANNOUNCE MEETING IS BEING RECORDED

3. ROLL CALL

4. RECOMMENDED ACTION: ADOPTION OF AGENDA

5. ANNOUNCEMENTS

6. PUBLIC COMMENT: During Public Comment, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.

**7. CONSENT AGENDA: APPROVAL OF PREVIOUS BOARD MEETING
MINUTES AND MONTHLY EXPENDITURES**

7.a Approval of Minutes from Special Board Meeting of July 29, 2021 (Attachment A).

7.b. Approval of Monthly Expenditures from July 2021 (Attachment B).

7.c. Adopt Resolution 20210812-01, ordering the preparation, filing, and levying of the 1997 Special Tax for FY 2021-2022 (Attachment C).

8. PARK REPORT

Staff Report: Raymond Willefert

9. RECREATION REPORT

Staff Report: Luis Valerio

10. GENERAL MANAGER'S REPORT

Kimberly Kiefer

ACTION ITEMS:

11. PARK IMPROVEMENT PROJECTS

11a. Consider adopting final park location priority list and authorize Staff to begin gathering cost estimates.

11b. Consider adopting final park amenities priority list and authorize Staff to purchase and install amenities.

12. MEETING DATES, FUTURE AGENDA ITEMS, AND ADJOURNMENT:

The next Board Meeting is scheduled for Thursday August 26, 2021, at 5:30pm via Zoom.

In accordance with the Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Requests must be made to District Clerk at (805) 968-2017 at least 3 days prior to the meeting date, to allow sufficient

time for appointment of services. In accordance with §54954.5 of the Ralph M. Brown Act the Board of Director agenda packets for regularly scheduled Board meetings are made available on the District web site, www.ivparks.org, 72 hours in advance of each Regular Board Meeting and at least 24 hours in advance for Special Meetings.

Nicholas A. Norman
District Clerk

Agenda posted August 9, 2021
www.ivparks.org



**ISLA VISTA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS**

Pegeen Soutar *Board Chair* **Mia Rahman** *Director*
Julia Barbosa *Director* **Ash Valenti** *Director*
Kim DuFore *Director* **Kimberly Kiefer** *General Manager*

**Special Board Meeting Minutes
5:30pm, July 29, 2021**

Per Governor Newsom’s Executive Order

This Meeting will be by

Video Conference due to the COVID-19 Pandemic

You can go to www.ivparks.org to click on the meeting link on our website.

Meeting ID: 857 3214 5148

Passcode: 654462

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

1. CALL TO ORDER

Chair Soutar called the meeting to order at 5:35pm.

2. ANNOUNCE MEETING IS BEING RECORDED

Chair Soutar announced the meeting was being recorded.

3. ROLL CALL

Present: Soutar, Barbosa, Valenti, DuFore, and Rahman

Absent: None

4. RECOMMENDED ACTION: ADOPTION OF AGENDA

Motion to Adopt Consent Agenda

Moved: Rahman

Second: Barbosa

Motion carried by the following roll call vote:

Ayes: 5

Noes: None

Abstain: None

Absent: None

5. ANNOUNCEMENTS

No announcements.

- 6. PUBLIC COMMENT:** During Public Comment, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.

Henry Sarria and Olivia d'Arezzo submitted public comment.

7. CONSENT AGENDA: APPROVAL OF PREVIOUS BOARD MEETING MINUTES AND MONTHLY EXPENDITURES

7.a Approval of Minutes from Regular Board Meeting of July 8, 2021 (Attachment A).

7.b. Approval of Monthly Expenditures from June 2021 (Attachment B).

Motion to Approve Consent Agenda

Moved: Rahman

Second: Barbosa

Motion carried by the following roll call vote:

Ayes: 5

Noes: None

Abstain: None

Absent: None

8. RECREATION REPORT
Staff Report: Luis Valerio

Recreation Coordinator Luis Valerio discussed IVRPD's upcoming Movies in the Park series in collaboration with UCSB's Magic Lantern, a summer concert series in Anisq'Oyo' park, First Fridays, pop-up programming with UCSB Recreation, the Europa Soccer Clinics at Estero Playfield, and the SPP Grant site visit at Children's Park in his recreation report.

9. COVID-19 TASK FORCE UPDATE
Staff Report: IVRPD Staff

Luis Valerio mentioned there were no new COVID updates to report. IVRPD General Manager Kimberly Kiefer noted that this standing item would potentially be removed on future agendas.

10. GENERAL MANAGER'S REPORT

IVRPD General Manager Kimberly Kiefer first thanked St. George Youth Center Program Director Leonor Reyes for her many years of service, then proceeded to discuss the SPP Grant site visit at Children's Park, ongoing work with Good Samaritan, notice regarding the Black Fig fly from the California Department of Agriculture, and County-wide recreation planning with the 3rd District Supervisor's Office of Joan Hartmann.

DICSUCSSION ITEMS:

11. PARK HOURS: A discussion about park hours will take place while considering related aspects of park safety, public access, and routine maintenance.

A discussion about park hours took place with input from the Board and public.

ACTION ITEMS:

12. APPOINT VICE CHAIR: The Board shall appoint one member to the seat of Vice Chair.

Motion to appoint Kim DuFore to Vice Chair

Moved: Chair Soutar

Second: Barbosa

Motion carried by the following roll call vote:

Ayes: 5

Noes: None

Abstain: None

Absent: None

13. COMMITTEE APPOINTMENTS:

13a. The Board shall appoint two members to serve on the Finance Committee.

Motion to Appoint Vice Chair DuFore to the Finance Committee

Moved: Soutar

Second: Barbosa

Motion carried by the following roll call vote

Ayes: 4

Noes: None

Abstain: DuFore

Absent: None

13b. The Board shall appoint two members to serve on the Youth and Family Committee.

No action was taken.

13c. The Board shall appoint two members to serve on the Policy and Ordinance Committee.

No action was taken.

13d. The Board shall appoint two members to serve on the Personnel Committee.

Motion to appoint Kim DuFore to the Personnel Committee

Moved: Soutar

Second: Barbosa

Motion carried by the following roll call vote:

Ayes: 4

Noes: None

Abstain: DuFore

Absent: None

14. MEASURE O PROJECT PRIORITY LIST: The Board will consider determining a Measure O Project Priority List based on data collected from the Measure O Survey, conducted May 2021 – ongoing.

Luis Valerio presented a slideshow and discussed results from the Measure O survey. A discussion followed and the Board fielded public comment before indicating their top park locations and park amenities, based on the Measure O survey data. Chair Soutar directed Staff to synthesize the results and bring a final list back to the Board for approval at the next meeting on August 12, 2021.

15. MEETING DATES, FUTURE AGENDA ITEMS, AND ADJOURNMENT:

The next Board Meeting is scheduled for Thursday August 12, 2021, at 5:30pm via Zoom.

Chair Soutar announced Measure O would be on the next agenda and adjourned the meeting at 8:15pm.

In accordance with the Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Requests must be made to District Clerk at (805) 968-2017 at least 3 days prior to the meeting date, to allow sufficient time for appointment of services. In accordance with §54954.5 of the Ralph M. Brown Act the Board of Director agenda packets for regularly scheduled Board meetings are made available on the District web site, www.ivparks.org, 72 hours in advance of each Regular Board Meeting and at least 24 hours in advance for Special Meetings.

Nicholas A. Norman
District Clerk

Agenda posted July 28, 2021
www.ivparks.org

Vendor Disbursements

From 7/1/2021 to 7/31/2023

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor, Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Disbursement	Disbursement Date	Fund	Purchase Order	Remit Description	Amount
Vendor 009552 -- QWIK RESPONSE					
ACH - 726203	07/09/2021	4410		Vendor Invoice #: 18419; Vendor Account: IVRPPD	4,538.10
ACH - 726203	07/09/2021	4410		Vendor Invoice #: 18414; Vendor Account: IVRPPD	2,893.93
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18415; Vendor Account: IVRPPD	2,839.36
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18418; Vendor Account: IVRPPD	4,945.60
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18420; Vendor Account: IVRPPD	4,840.14
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18417; Vendor Account: IVRPPD	1,864.78
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18416; Vendor Account: IVRPPD	2,862.26
ACH - 726203	07/09/2021	4412		Vendor Invoice #: 18410; Vendor Account: IVRPPD	1,410.25
ACH - 726203	07/12/2021	4412		Vendor Invoice #: 18411; Vendor Account: IVRPPD	2,446.57
ACH - 726451	07/13/2021	4412		Vendor Invoice #: 18413; Vendor Account: IVRPPD	3,152.10
				Vendor Invoice #: 18412; Vendor Account: IVRPPD	4,727.36
				Total QWIK RESPONSE	36,520.45
Vendor 009821 -- SUSTAINABLE CLEANING SERVICES INC					
ACH - 725538	07/06/2021	4412		Vendor Invoice #: 8325; Vendor Account: IVRPPD	3,245.00
				Total SUSTAINABLE CLEANING SERVICES INC	3,245.00
Vendor 064956 -- SHRED-IT USA					
W - 09768660	07/08/2021	4410		Vendor Invoice #: 8182360283; Vendor Account: 17978259	179.40
				Total SHRED-IT USA	179.40
Vendor 067307 -- CULLIGAN OF VENTURA COUNTY					
W - 09768661	07/08/2021	4410		Vendor Invoice #: 1825650; Vendor Account: 1416395	78.00
				Total CULLIGAN OF VENTURA COUNTY	78.00
Vendor 079277 -- TRIUMPH PROTECTION GROUP INC					
ACH - 725586	07/06/2021	4412		Vendor Invoice #: 2021-1382	4,900.00
ACH - 725586	07/06/2021	4412		Vendor Invoice #: 2021-1183	4,900.00
ACH - 726225	07/09/2021	4412		Vendor Invoice #: 2021-1513	5,100.00
				Total TRIUMPH PROTECTION GROUP INC	14,900.00



County of Santa Barbara, FIN

Last Updated: 8/9/2021 3:21 AM

Vendor Disbursements

From 7/1/2021 to 7/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Disbursement	Disbursement Date	Fund	Purchase Order	Remit Description	Amount
Vendor 086140 -- ELLEN S GOREN					
ACH - 725592	07/06/2021	4410		Vendor Invoice #: 320	1,020.00
				Total ELLEN S GOREN	1,020.00
Vendor 119547 -- CPRS - CAPRCBM Coordinator					
W - 09768671	07/08/2021	4410		Vendor Account: 141172	555.00
				Total CPRS - CAPRCBM Coordinator	555.00
Vendor 122176 -- CAL COAST LOCKSMITHS INC					
W - 09768674	07/08/2021	4410		Vendor Invoice #: 48847	239.21
				Total CAL COAST LOCKSMITHS INC	239.21
Vendor 124100 -- CA ASSOC FOR PARK & RECREATION INSURANCE					
W - 09768675	07/08/2021	4410		Vendor Invoice #: 5185; Vendor Account: ISLA VISTA REC&PARK	3,207.08
W - 09768675	07/08/2021	4412		Vendor Invoice #: 5185; Vendor Account: ISLA VISTA REC&PARK	3,932.21
W - 09768675	07/08/2021	4414		Vendor Invoice #: 5185; Vendor Account: ISLA VISTA REC&PARK	626.12
				Total CA ASSOC FOR PARK & RECREATION INSURANCE	7,765.41
Vendor 356600 -- MASSMUTUAL					
W - 09768606	07/07/2021	4414		Vendor Invoice #: IN18213544463; Vendor Account: GROUP #109156	40.00
W - 09768606	07/07/2021	4412		Vendor Invoice #: IN18213544463; Vendor Account: GROUP #109156	738.48
W - 09768606	07/07/2021	4410		Vendor Invoice #: IN18213544463; Vendor Account: GROUP #109156	40.00
				Total MASSMUTUAL	818.48
Vendor 568785 -- MULLEN & HENZELL L.L.P.					
ACH - 726285	07/09/2021	4410		Vendor Invoice #: 288612; Vendor Account: 14915-0043	14,514.00
ACH - 726501	07/13/2021	4410		Vendor Invoice #: 288611; Vendor Account: 14915-0001	374.00
				Total MULLEN & HENZELL L.L.P.	14,888.00



Vendor Disbursements

From 7/1/2021 to 7/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Disbursement	Disbursement Date	Fund	Purchase Order	Remit Description	Amount
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 725292	07/01/2021	4410		Vendor Invoice #: 100000016428944; Vendor Account: 3109946265	1,789.52
ACH - 725291	07/01/2021	4410		Vendor Invoice #: 100000016462328; Vendor Account: 3109946265	2,366.34
ACH - 725290	07/01/2021	4412		Vendor Invoice #: 100000016462328; Vendor Account: 3109946265	3,855.32
ACH - 725296	07/01/2021	4412		Vendor Invoice #: 100000016428944; Vendor Account: 3109946265	670.82
ACH - 725293	07/01/2021	4412		Vendor Invoice #: 100000016428893; Vendor Account: 3109946265	1,572.15
ACH - 725297	07/01/2021	4414		Vendor Invoice #: 100000016428944; Vendor Account: 3109946265	371.67
ACH - 725295	07/01/2021	4414		Vendor Invoice #: 100000016462328; Vendor Account: 3109946265	783.19
ACH - 725473	07/02/2021	4414		Vendor Invoice #: 100000016474638; Vendor Account: 3109946265	208.16
ACH - 725471	07/02/2021	4410		Vendor Invoice #: 100000016474638; Vendor Account: 3109946265	961.05
ACH - 725470	07/02/2021	4412		Vendor Invoice #: 100000016474628; Vendor Account: 3109946265	5,573.92
ACH - 725472	07/02/2021	4412		Vendor Invoice #: 100000016474638; Vendor Account: 3109946265	375.79
Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					18,527.93
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	07/02/2021	4412		PE 6/29/21 PAYCHEX FULL SERVICE PAYROLL DEBIT	14,188.99
EFT	07/02/2021	4410		PE 6/29/21 PAYCHEX FULL SERVICE PAYROLL DEBIT	12,891.56
EFT	07/02/2021	4414		PE 6/29/21 PAYCHEX FULL SERVICE PAYROLL DEBIT	2,851.05
Total STATE/FEDERAL TAXES & DIRECT DEPOSITS					29,931.60
Vendor 739215 -- SEIU LOCAL 620 GENERAL FUND					
ACH - 725309	07/01/2021	4414		Vendor Account: IVRPD	34.92



County of Santa Barbara, FIN

Last Updated: 8/9/2021 3:21 AM

Vendor Disbursements

From 7/1/2021 to 7/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Disbursement	Disbursement Date	Fund	Purchase Order	Remit Description	Amount
ACH - 725309	07/01/2021	4410		Vendor Account: IVRPD	34.92
ACH - 725309	07/01/2021	4412		Vendor Account: IVRPD	162.50
Total SEIU LOCAL 620 GENERAL FUND					232.34
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 726176	07/08/2021	4410		Vendor Invoice #: STMT 062221; Vendor Account: 700026062833	87.47
ACH - 726172	07/08/2021	4412		Vendor Invoice #: STMT 062221; Vendor Account: 700026062833	819.75
Total SOUTHERN CALIFORNIA EDISON					907.22
Vendor 855111 -- Vision Service Plan-CA					
ACH - 725323	07/01/2021	4414		Vendor Invoice #: 812617905; Vendor Account: 00111280	11.86
ACH - 725323	07/01/2021	4410		Vendor Invoice #: 812617905; Vendor Account: 00111280	47.44
ACH - 725323	07/01/2021	4412		Vendor Invoice #: 812617905; Vendor Account: 00111280	95.08
Total Vision Service Plan-CA					154.38
Total Isla Vista Rec & Park District					129,962.42

Expenditure Vendor Summary

From 7/1/2021 to 7/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, LineltemAccount: Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Vendor	Vendor Name	Amount
Line Item Account 6400 -- Retirement Contribution		
648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,468.64
	Total Retirement Contribution	2,468.64
Line Item Account 6401 -- Accrued Pension Expense		
648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	7,118.92
	Total Accrued Pension Expense	7,118.92
Line Item Account 6460 -- Retirement Incentive Contrib		
356600	MASSMUTUAL	409.24
	Total Retirement Incentive Contrib	409.24
Line Item Account 6600 -- Health Insurance Contrib		
648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	7,004.85
855111	Vision Service Plan-CA	154.38
	Total Health Insurance Contrib	7,159.23
Line Item Account 6900 -- Workers Compensation		
124100	CA ASSOC FOR PARK & RECREATION INSURANCE	7,765.41
	Total Workers Compensation	7,765.41
Line Item Account 6990 -- Accrued Salaries and Benefits		
356600	MASSMUTUAL	409.24
648390	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	1,935.52
710175	STATE/FEDERAL TAXES & DIRECT DEPOSITS	29,931.60
739215	SEIU LOCAL 620 GENERAL FUND	232.34
	Total Accrued Salaries and Benefits	32,508.70
Line Item Account 7070 -- Household Supplies		
067307	CULLIGAN OF VENTURA COUNTY	78.00
	Total Household Supplies	78.00



Expenditure Vendor Summary

From 7/1/2021 to 7/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, LineltemAccount; Page Break At = Department

Department 851 -- Isla Vista Rec & Park District

Vendor	Vendor Name	Amount
Line Item Account 7121 -- Operating Supplies		
122176	CAL COAST LOCKSMITHS INC	239.21
Total Operating Supplies		239.21
Line Item Account 7430 -- Memberships		
119547	CPRS - CAPRCBM Coordinator	555.00
Total Memberships		555.00
Line Item Account 7450 -- Office Expense		
064956	SHRED-IT USA	179.40
Total Office Expense		179.40
Line Item Account 7508 -- Legal Fees		
568785	MULLEN & HENZELL L.L.P.	14,888.00
Total Legal Fees		14,888.00
Line Item Account 7580 -- Rents/Leases-Structure		
086140	ELLEN S GOREN	1,020.00
Total Rents/Leases-Structure		1,020.00
Line Item Account 7650 -- Special Departmental Expense		
009552	QWIK RESPONSE	36,520.45
079277	TRIUMPH PROTECTION GROUP INC	5,100.00
Total Special Departmental Expense		41,620.45
Total Isla Vista Rec & Park District		116,010.20



RESOLUTION NO. 20210812-01

**A RESOLUTION OF THE ISLA VISTA RECREATION & PARK DISTRICT,
DECLARING AN INCREASE IN THE AMOUNT OF THE DISTRICT'S 1997
VOTER-APPROVED SPECIAL TAX, WHICH REFLECTS AN INCREASE
IN THE CONSUMER PRICE INDEX**

WHEREAS: The Resolution adopting this Park District's special tax, approved by the voters June 3, 1997 (the Resolution), provides for annual changes in the maximum rates of tax for changes in the Consumer Price Index (CPI); and

WHEREAS: The Resolution provides for use of the CPI for all items, for all urban consumers, for the Los Angeles-Anaheim-Riverside area (1982-1984 equals 100), published by the United States Department of Labor, Bureau of Labor Statistics; and

WHEREAS: The Bureau of Labor Statistics reports that said CPI was 276.589 for March of 2020 and 282.648 for March of 2021 or twelve months percent change of 2.10%; and

WHEREAS: Per Section IV of the 1997 voter-approved Special Tax, the Board of Directors is authorized to change the amount of taxed levied commensurate with the changes in the Consumer Price Index as specified in the Resolution. The Board of Directors may increase the special tax by 2% plus ½ of any change in the CPI in excess of 2%.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of Isla Vista Recreation and Park District does hereby find, determine, and resolve as follows:

SECTION 1. The Park District hereby increases the amount of the special tax for fiscal year 2021-2022 by 2.10% in accordance with the Resolution approved by the voters.

SECTION 2. The tax for each "Dwelling Unit" as defined in the Resolution is increased from \$107.56 to 109.82 per Bedroom on a parcel.

SECTION 3. The tax on "Non-Residential Units" as defined in the Resolution is increased from 381.59 to 389.60 per Non-Residential Unit on a Parcel.

SECTION 4. The special tax for the 2021-2022 fiscal year is hereby levied at the tax rates set out herein and the General Manager of the District is hereby authorized and directed to take any and all actions necessary and appropriate in connection with the levy and administration of said Special Tax.

The foregoing resolution was adopted by the Board of Directors of the Isla Vista Recreation and Park District at a meeting held on by the following roll-call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

I hereby certify the foregoing resolution was PASSED, APPROVED AND ADOPTED this 12th Day of August, 2021.

For the ISLA VISTA RECREATION AND PARK DISTRICT

By:

Pegeen Soutar, Board Chair

Attest:

Nicholas A. Norman, Board Clerk